

COVID Reopening Plan

Grouping

- Classrooms for Younger & Older pods at opposite ends of the school
- Classes of no more than 6 children

Schedule

- Staggered arrival and departure for younger and older pods
- Staggered recess and PE for younger and older pods
- Children stay in classrooms for lunch
- Teachers will change classes

Physical Space

- Plexiglass trifold around desks
- Desks face same direction, 6 feet apart
- Plexiglass hanging from ceiling to 6" above tutoring tables
- One end of school for older pod
- Other end of school for younger pod
- Cubbies in classrooms for personal belongings

Routines

- Temperature taken at arrival for staff and students
 - Anyone with a temperature of 100.0 or above will be sent home.
- Students and staff wear mask or face shields
- Hand sanitizer available at all times
- Hand wash for 20 seconds or hand sanitizer between classes
- Surfaces of desks and tables wiped between classes
- Shared materials sanitized between classes
- Switches, door handles, sink handles cleaned regularly
- Maintain social distance between students and teachers

P.P.E.

- Students must wear masks unless:
 - they are at desks, 6 feet apart & protected by plexiglass or in the 1:1 tutoring room (where student and tutor are separated by plexiglass)
 - At lunch, recess, or P.E.

Shared Materials

- Students have own special, unique pencil case with own pencils, scissors, art supplies
- We can not eliminate all shared materials but will sanitize anything used by a student before the next one does- within our power.
- Students bring their own lunches. Please, do not send food that requires microwaving.

Meetings, Visitors, Field Trips, Special Events

- Only staff, parents, and invited guests are allowed into the school.
- Invited guests may include an expert on a topic under study, a “specials” teacher, etc.
 - Visitors and guests must wear masks and use hand sanitizer before entering.
 - They may not bring in personal objects.
 - An expert with project materials must follow guidelines for those materials before entering.
 - Parent tours will be conducted after school hours.
- Meetings and holiday parties will be held in pods.
- Special events will be virtual whenever possible.

Cleaning & Treatment of Surfaces

- Surfaces, such as desktops, counters, tabletops, etc., will be treated with the same sanitizing compound that hospitals use. It lasts 3 months and will be reapplied on that schedule throughout the year.
- Classrooms and surfaces will be cleaned and sanitized by staff and students throughout the day, especially between classes.
- Cleaning staff will clean the school on a nightly basis.

In Case of COVID positive teacher or student

- School will move online for 14 days.
- During that time, students and teachers must get COVID tests and will be welcomed back to school after the 14-day shutdown upon the submission of a COVID negative test.